

JONES COUNTY PLANNING AND ZONING

P.O. BOX 1359
GRAY, GA 31032
(478) 986-5117

PERMIT # _____ ZONING _____ MAP/PARCEL # _____

**RESIDENTIAL
BUILDING PERMIT APPLICATION**

Name: _____ Date: _____

Telephone Number _____

Name of Property Owner _____

PROPOSED USE-CHECK ONE:

Single Family Dwelling _____ Single Family Dwelling w/ mother-in-law quarters _____
Addition to Dwelling _____ Addition to Manufactured Home _____
Accessory Building _____ Multi-Family Dwellings _____
Renovation _____ Miscellaneous _____

ADDRESS OF CONSTRUCTION: _____

City: _____ State: _____

IF SUBDIVISION, NAME OF SUBDIVISION: _____

LOT # _____ LOT SIZE (ACRES) _____

WILL THE HOME BE LOCATED IN OR NEAR A FLOOD PLAIN: _____

PLEASE CHECK:

SEPTIC TANK _____

SEWAGE SYSTEM _____

PRIVATE WELL _____

COUNTY WATER _____

BUILDING SPECIFICATIONS:

SQUARE FEET HEATED _____ # OF FULL BATHS _____

SQUARE FEET UNHEATED _____ # OF HALF BATHS _____

ESTIMATED VALUE(of Home) _____ # OF STORIES _____

NAME AND ADDRESS OF CONTRACTOR AND SUBCONTRACTORS:

PLEASE ATTACH THE FOLLOWING PAPER WORK TO THIS APPLICATION:

- 1) Copy of Septic Tank Permit (Health Department) Jones County -986-3164
- 2) Receipt for connection to public water (County 743-3211, City 986-5433) or well permit from the Jones County Health Department
- 3) Copy of Plat or Survey (if needed)
- 4) Site Plan
- 5) Driveway Permit (Commissioners Office)
- 6) Completed affidavit's from all Electrical/Plumbing/Mechanical Sub-Contractors

Signature of Applicant

SITE PLAN

Please show the following:

- 1. Lot dimensions with property line shown.**
- 2. Shape and size of buildings to be built on the lot.**
- 3. Distance of all buildings or dwellings to property lines.**
- 4. Street names and right-of-way lines.**

Date

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Signature of Applicant

BUILDING PERMIT
Information you will need
For a Residential Home

1. Most important step, is to call or visit the Planning & Zoning Office to make sure the location is zoned for a manufacturing home and the lot will meet requirements.
2. Receipt for connection to public water (County 743-3211, City 986-5433) or well permit from the Jones County Health Department.
3. Copy of Septic Tank Permit (Health Department) Jones County 986-3164.
4. Copy of driveway permit for lots in the county and for city lots if they are county maintain road. The permits are handle thru the Commissioners Office here at the Government Center. Theree Sauls 986-8263.
5. Copy of Plat or Survey (if needed)
6. Completed affidavit's from all Electrical, Plumbing and Mechanical Sub-Contractors. If their state licence are not on file with our office, you'll need copies of their licences.
7. You will need to know if your home site in a flood plain? If needed a survey may be requested.

Information that you will need for a Residential Home in order to receive a building permit.

- a. Heated space of home
- b. Unheated space of home
- c. Number of bathrooms and half baths in home
- d. Estimated value of home

Save yourself time and a lot of frustration, by having all your ducks in a row, before coming to get your permit.

SUB CONTRACTORS AFFIDAVIT

Jones County Planning & Zoning
PO Box 1359
Gray, Georgia 31032
Office (478) 986-5117 Fax (478) 986-4550

NOTICE: THIS FORM SHALL BE COMPLETED, SIGNED AND SUBMITTED TO THE ABOVE DEPARTMENT PRIOR TO COMMENCING WORK. CONTRACTORS AND SUBCONTRACTORS SHALL BE REGISTERED WITH THE DEPARTMENT PRIOR TO SUBMITTING PERMIT APPLICATION OR AFFIDAVITS.

Name of General Contractor / Owner: _____
Sub-Contractor: _____
Phone: _____ Fax: _____ Address _____
of construction site: _____

Electrical: Please check one.

New Service ___ Change Service ___ Rewire ___ ALT ___ Sign ___ Pool ___
Other ___ Cost Est. Value _____

LOW VOLTAGE: Please check one.

Alarm ___ Telecomm. ___ General ___ Unrestricted ___ Other ___ Cost Est. Value _____

PLUMBING: Please check one.

Sewer Lateral ___ Septic Tank ___ Renewals ___ Grease Trap ___ Wt. Ht. ___ Backflow ___
Other ___ Cost Est. Value _____

MECHANICAL: Please check one.

Electrical ___ Gas ___ Combo ___ Refrig ___ Comm. Hood ___ Duct Work ___ Other ___
Cost Est. Value _____

GAS: Please check one.

Natural ___ Liquefied Petroleum ___ Gas Piping ___ Other ___ Cost Est. Value _____

FIRE PROTECTION: Please check one.

Sprinkler above Grnd. ___ Sprinkler Below Grnd. ___ Alt. System ___ Standpipe ___
Fire Pump ___ Other ___ Cost Est. Value _____

Mobile Home Installer: Please check _____

I hereby certify that I am responsible for and authorized by the general contractor to perform the above stated work.

Signature: _____ Date: _____

Please notify the Planning and Zoning office in the event your company will not be performing the work at this address.

Jones County

Building Inspections

Required Inspections:

1. **Footing Inspection:** Before the concrete is placed, the prepared trenches shall be inspected.
2. **Slab Inspection:** Before concrete is placed, the prepared slab site will need an inspection for a vapor barrier, a minimum of 4" thickness, and a termite treatment.
3. **Framing Inspection:** Upon completion of any roofing and framing including fire blocking and braces; after all rough-in plumbing and electrical , chimneys and vent are in place. **Call before any work is concealed.**

Note: If home will have exterior brick sliding all wall surfaces must have vapor barrier and wall ties installed at time of framing inspection. Surfaces must be inspected prior to installation of brick.

4. **Final Inspection:** When building is completed and before the building is occupied.

Note: On all foundations the wood framing will be required to be permanently attached to a masonry wall or slab by an approved method. The approved method listed in the current Building Code is 1/2" bolts spaced not more than 6' on center and embedded in at least 8" of masonry.

Also a termite shield will be required when untreated wood is used on a masonry or concrete. Ordinary felt paper used as a vapor barrier will not meet this requirement. The shield should be at least 26 gauge metal.

**PLEASE CALL 986-5117
AT LEAST 24 HOURS IN ADVANCE
MONDAY - FRIDAY 8:30 A.M. - 4:30 P.M. TO SCHEDULE
YOUR INSPECTION
*** The Building Permit must be posted on site *****

Driveway Permits are issued from the Jones County Commissioners Office and approved by the Jones County Public Works Office. The permits are required when a new driveway culvert is installed on a County Road. You may call 986-6405 Ext. 173 for more information and it is mandatory that the Jones County Public Works install all driveway culverts.

Note: All Construction Sites, Churches, Retail Stores, Restaurants, Apartments and Commercial Businesses will furnish their own solid waste disposal container. Areas around these containers will be kept clean and sanitary. Solid waster must be placed into the containers and not on the ground around the containers. From the Jones County Solid Waste Ordinance - adopted April 1, 2001.